

Terms and Conditions

1. I/We, the signatory (signatories) overleaf, do hereby assign the photography of our wedding to **Carol Steele Photography** I/we authorise them to be the sole professional photographers at this event and that copyright on all images taken by **Carol Steele Photography** belongs to them. Permission is hereby granted for the copyright holder **Carol Steele Photography** to display exhibit or enter for any competition any photographs taken of us under the rights of section 77 and 80 of the copyright Designs & Patents Act 1988 and are hereby asserted. Signatories overleaf will be deemed to be acting on behalf of any parties concerned.
2. No photographs will be used commercially by any 3rd party without obtaining your consent to do so. However **Carol Steele Photography** reserves the right to use any image(s) in order to promote the services of the studio. Obviously only tasteful, high quality images would be used for this purpose.
3. A reservation fee of £150 is payable when the date is reserved, 50% of the balance is due 1 month prior to the wedding date and the remainder of the balance is due on collection of the preview booklet and CD. The date is only reserved once the fee has been paid. In the event of any cheque being unpaid by your bank, the wedding date could be made available again at the discretion of **Carol Steele Photography**. The purpose of the reservation fee is to secure my services for the particular time and date and is therefore not refundable in the event of a cancellation or a postponement.
4. No preview materials can be released to the client until the balance is paid in full.
5. Preview materials are and remain the property of the studio and are **loaned** to the client for the sole purpose of selection of your final order. To keep up to date with changing technologies, the studio reserves the right to change preview format and presentation without notification.
6. The Preview Booklet is a gift from **Carol Steele Photography** to yourselves and is yours to keep once you have selected the images for your album. The Preview CD is time coded and will expire after a set period of time/number of plays.
7. Copyright exists on all preview materials and the client undertakes not to copy any materials images compact discs and to prevent any other 3rd party from doing so.
8. **Carol Steele Photography** reserves the right to alter any prices not guaranteed under this contract without notice. Reprints and ancillary products will be charged at the list price for that product at the time of ordering.
9. The price of the wedding coverage which you book is guaranteed at the price booked and will not change, even if materials or services costs increase.
10. Every effort will be made to take any specific image(s) specified by the clients provided that the client ensures there is sufficient time set aside by the client to do this, however, most weddings are very fast paced events and therefore the studio cannot guarantee that every requested photograph will be taken.
11. Extra photographs of guests will be taken with the greatest of pleasure provided that there is sufficient time to do this without it encroaching upon your coverage.
12. Cheques are accepted with the greatest of pleasure, but in the event of any cheque returned unpaid by your bank, then a surcharge of £25 is required to cover extra charges levied on my bank account. Unfortunately there are no exceptions to this surcharge as the bank will still charge me this amount - no matter how genuine your reason for not having the funds available when the cheque is presented by my bank to your bank for payment. Please be aware that your cheque might not be presented for payment for up to 6 weeks after it has been given to me, so if you have more money in your account than you thought, this might be the reason.
13. In the event of severe illness **Carol Steele Photography** will endeavour to make alternative arrangements for photographic coverage of your wedding with a photographer of similar status.
14. The maximum liability of **Carol Steele Photography** will not exceed moneys paid should unforeseen circumstances arise.

Cancellations:

If your wedding is cancelled for any reason the following cancellations fees will apply:-

Cancellations up to 90 days before the wedding - just the Reservation Fee will be forfeited.

Cancellations between 89 days and 30 days the reservation fee will be forfeited and 25% of the outstanding balance will become payable.

Cancellations less than 30 days prior to the wedding will result in the reservation fee being forfeited and 50% of the outstanding balance will be payable.

I would strongly recommend that all brides take out an insurance policy which will reimburse these charges for you.

All cancellations **must** be done in writing and signed by the person(s) who signed this contract and sent to me by recorded delivery. Please retain your recorded delivery receipt as it will be the only proof that the cancellation was sent to me.